



## 2025 CCBF – Evaluation Matrix

<b>Applicant:</b>	
<b>Project Name/#:</b>	
<b>Funds Requested:</b>	
<b>Total Project Cost:</b>	

### Eligibility Criteria

Note: If an application fails to meet all eligibility criteria, the application is immediately declined.

Eligibility Criteria
Is the applicant a for-profit business (sole proprietor, partnership, or corporation) or non-profit/social enterprise (excluding registered charities)?
Is the funding request within program limits? (No grant request may exceed \$3000.00)
Does the total value of the project fall within the allowable \$12,000?
Is the applicant within the CDC's catchment area?

### Assessment Criteria (COMMITTEE to complete)

Project and Risk Assessment Criteria	Max Pts	Score															
Points for leveraged dollars (CCBF contribution to project vs. applicant contribution to the project): 0 pts earned for no contribution, 1 pt for less than ask, 2 pt for matching ask, and 3 pt for exceeding ask (up to \$9,000). <u>Examples:</u> <table border="1"> <tr> <th>CCBF \$ Request</th><th>Applicant Contribution</th><th>Points Awarded</th></tr> <tr> <td>\$3,000</td><td>\$0</td><td>0 pts</td></tr> <tr> <td>\$3,000</td><td>\$1,000</td><td>1 pts</td></tr> <tr> <td>\$3,000</td><td>\$3,000</td><td>2 pt</td></tr> <tr> <td>\$3,000</td><td>\$6000</td><td>3 pts</td></tr> </table>	CCBF \$ Request	Applicant Contribution	Points Awarded	\$3,000	\$0	0 pts	\$3,000	\$1,000	1 pts	\$3,000	\$3,000	2 pt	\$3,000	\$6000	3 pts	3	
CCBF \$ Request	Applicant Contribution	Points Awarded															
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\$3,000	\$1,000	1 pts															
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\$3,000	\$6000	3 pts															
Will the proposed activities support the adoption of innovative methods, products, creative ideas, etc.	3																
Will the project 'Build Capacity', meaning the money requested will be used to improve opportunities for NEW growth and/or success <i>within</i> the organization.	5																
Does the project demonstrate collaboration and/or partnerships to achieve shared growth and success.	4																
Will the project create or expand quality employment opportunities within the applicant's <i>organization</i> within one year of implementation? (Scoring should be relative to the direct impact to building capacity <i>within</i> the applicant's organization) <i>and/or</i> Are activities and expenditures intended to address local needs and priorities within the <i>community</i> ? This could include addressing a community gap and/or strengthening our community by other means.	5																
Total	20																